

PAPERLESS CONTRACTING MONTHLY PROGRESS REPORT

The initial report is due 16 Feb 98 for Oct 97, Nov 97, Dec 97, and Jan 98. Please prepare a separate report for each month. Afterward, reports will be due on the 15th of each month for the previous month's data. If this date falls on a holiday/weekend, the report will be due the next business day.

MSC: _____
POC: _____ (NAME & PHONE NO.)
DATE: _____ (MO & YR)

FUNDING / REQUIREMENT DOCUMENT (DA 3953, PWD, DD 1262, & ETC.)

INSTALLATION (Includes Health, Construction & Others)		MAJOR SYSTEMS		SPARES	
Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically

Describe your systems/methods used to route the requirement documents electronically:

ENCL 1

PAPERLESS CONTRACTING MONTHLY PROGRESS REPORT

MSC: _____
POC: _____
DATE: _____

SOLICITATION/AMENDMENT DOCUMENT					
INSTALLATION <small>(Includes Health, Construction & Others)</small>		MAJOR SYSTEMS		SPARES	
Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically

Describe your systems/methods used to provide industry or others an electronic copy of the solicitation:

ENCL 1

PAPERLESS CONTRACTING MONTHLY PROGRESS REPORT

MSC: _____
POC: _____
DATE: _____

CONTRACT DISTRIBUTION (Awards & Modifications)						
	INSTALLATION <small>(Includes Health, Construction & Others)</small>		MAJOR SYSTEMS		SPARES	
	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically	Quantity of transactions processed electronically	Percentage (%) of transactions processed electronically
PCO FILE						
ACO FILE						
DFAS						
PM/RA						
CONTRACTOR						

Describe your systems/methods used to route and distribute the contract documents electronically:

ENCL 1